

**EARLY CHILDHOOD DEVELOPMENT COMMISSION MEETING AGENDA**

August 18, 2021 at 12:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MESSAGES**

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

**D. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**E. MINUTES**

**E.1. \*Minutes of the July 21, 2021 meeting.**

Documents:

[07\\_21\\_2021\\_ECDC\\_Meeting Minutes.pdf](#)

**E.2. \*Minutes of the July 23, 2021 reconvened meeting.**

Documents:

[07\\_23\\_2021\\_RECDC\\_Meeting Minutes.pdf](#)

**E.3. \*Minutes of the July 29, 2021 reconvened meeting.**

Documents:

[07\\_29\\_2021\\_RECDC\\_Meeting Minutes.pdf](#)

**F. REPORTS**

**F.1. 2021 Family Health Fair update from Eric Holland.**

**G. NEW BUSINESS**

**G.1. Commission discussion with various health care providers in preparation for the 2021 Family Health Fair.**

**H. EXCUSE FUTURE ABSENCES**

**I. COMMISSIONERS' COMMENTS/COMMUNICATIONS**

**J. ADJOURNMENT**

**K. AUDIO FILE - EARLY CHILDHOOD DEVELOPMENT COMMISSION**

[08.18.2021 ECDC Audio Track 1](#)

**L. ACTION MEMORANDUM - EARLY CHILDHOOD DEVELOPMENT COMMISSION**

Documents:

[08\\_18\\_2021\\_ECDC\\_ACTION MEMO.pdf](#)

FAIRBANKS NORTH STAR BOROUGH  
Early Childhood Development Commission  
July 21, 2021  
12:01 p.m.

A regular meeting of the Early Childhood Development Commission was held Wednesday, July 21, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present appearing telephonically:

Melissa Charlie  
Jennifer Randall  
Mary Willey  
Pam Walker, Vice Chair

Lacking a quorum of the commission, and

Alexis Fackeldey, Administrative Assistant III  
Adena Benn, CMC, Deputy Clerk  
Eric Holland, Health and Social Services Administrator

Absent & Excused

Joanne Spears  
Ivane Saenz  
Rebecca Wachter  
Meredith Maple, Chair

RANDALL, moved to adjourn to July 23, 2021 at 3:00  
Seconded by WALKER p.m.

VOTE ON MOTION TO ADJOURN TO JULY 23, 2021 AT 3:00 P.M.

Yeses: Charlie, Randall, Willey, Walker

Noes: None

MOTION CARRIED 4 Yeses, 0 Noes

Adjourned at 12:03 p.m. to July 23, 2021 at 3:00 p.m.

FAIRBANKS NORTH STAR BOROUGH  
Early Childhood Development Commission  
July 23, 2021  
3:04 p.m.

A reconvened meeting of the Early Childhood Development Commission was reconvened Friday, July 23, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present appearing telephonically:

Melissa Charlie  
Jennifer Randall  
Mary Willey  
Pam Walker, Vice Chair  
Meredith Maple, Chair

Comprising a quorum of the commission, and

Alexis Fackeldey, Administrative Assistant III  
April Trickey, CMC, Borough Clerk  
Eric Holland, Health and Social Services Administrator

Excused

Joanne Spears  
Ivane Saenz  
Rebecca Wachter

**MESSAGES**

1.a. Citizen's Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen's Comments on items other than those appearing on the agenda.

NONE

**MESSAGES – continued**

2. Disclosure & Statement of Conflict of Interest

NONE

**APPROVAL OF AGENDA AND CONSENT AGENDA**

RANDALL, moved to approve the agenda and consent  
Seconded by WALKER agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Charlie, Walker, Willey, Randall, Maple

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

**APPROVAL OF MINUTES**

1. Early Childhood Development Commission minutes of June 9, 2021.

Without objection this measure was read by title and approved under the consent agenda.

**NEW BUSINESS**

1. Discussion and planning for the 2021 Family Health Fair.

Mr. Eric Holland, Health and Social Services Administrator, laid out three options for the possible 2021 Family Health Fair. These options included the typical health fair set up that has been previously used, a hybrid health fair, and an advertisement blitz. The commissioners expressed concern at the number of Covid-19 cases in the area.

WILLEY, moved to adjourn to July 29, 2021 at 1:00  
Seconded by RANDALL p.m.

VOTE ON MOTION TO ADJOURN TO JULY 29, 2021 AT 1:00 P.M.

Yeses: Walker, Randall, Willey, Charlie, Maple

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

Adjourned at 4:05 p.m. to July 29, 2021 at 1:00 p.m.

FAIRBANKS NORTH STAR BOROUGH  
Early Childhood Development Commission  
July 29, 2021  
1:00 p.m.

A regular meeting of the Early Childhood Development Commission was reconvened Thursday, July 29, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present appearing telephonically:

Melissa Charlie  
Jennifer Randall  
Ivane Saenz  
Mary Willey  
Pam Walker, Vice Chair  
Meredith Maple, Chair

Comprising a quorum of the commission, and

Alexis Fackeldey, Administrative Assistant III  
Eric Holland, Health and Social Services Administrator

Excused

Rebecca Wachter  
Joanne Spears

**NEW BUSINESS**

1. Discussion and planning for the 2021 Family Health Fair.

Mr. Eric Holland, Health and Social Services Administrator, finished his presentation on the three different ways that the 2021 Family Health Fair could be held. The commissioners requested that Mr. Holland continue to put out inquiries and make efforts to holding the 2021 Family Health Fair in a combination of two of his discussed methods to hold the fair. Staff and the commissioners discussed the merits of using the Pioneer Park facility and the difficulties inherent in the audiology testing facet of the fair. Ms. Walker spoke on the difficulties of compelling the public to wear a mask. Mr. Holland has been in conversation with Mammoth Marketing and the event can be canceled if the Covid-19 situation worsens.

## **NEW BUSINESS - continued**

2. Discussion on potential August meeting with the Fairbanks Family Partnership.

Mr. Holland stated that the meeting would likely happen in October or November. He also stated the most important thing to him was whether there would be a quorum on August 18, 2021.

## **EXCUSE FUTURE ABSENCES**

None

## **COMMISSIONER'S COMMENTS/COMMUNICATIONS**

Ms. Walker stated that she is allowing Mr. Holland to continue to do what he needs to do to safely hold the 2021 Family Health Fair.

Ms. Willey asked whether it would be possible to get things ordered in time? Mr. Holland stated that should not be a problem.

Ms. Charlie added that she spoke to someone from Chief Andrew Isaac Health Center and she supports the idea of doing screening, but also recommended watching the Covid-19 case numbers, wearing the mask, following CDC guidelines, and to prepare themselves for the fact that they might have to cancel.

Ms. Saenz thanked people for the planning that has already been done.

Ms. Randall said that she supports moving forward and keeping it tightly focused on doing the screenings for the children, emphasizing a quick turn-around. She suggested only allowing a certain number of people inside the building at a time. She also added that Fairbanks Hearing and Balance is offering free screenings and that the immunization clinics are currently ongoing.

## **ADJOURNMENT**

There being no further business to come before the Early Childhood Development Commission, the meeting was adjourned at 1:35 p.m.





# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY

Boards and Commissions Clerks

clerks@fnsb.gov  
Main: (907) 459-1401  
Fax: (907) 459-1224

## MEMORANDUM

**TO:** Bryce J. Ward, Mayor, Fairbanks North Star Borough

**THROUGH:** April Trickey, CMC, Borough Clerk *AT*

**FROM:** Alexis Fackeldey, Administrative Assistant III *AF*

**DATE:** August 23, 2021

**SUBJECT:** **ACTION OF THE EARLY CHILDHOOD DEVELOPMENT MEETING OF AUGUST 18, 2021**

---

Regular Meeting Convened at 12:00 p.m./Adjourned at 12:34 p.m.

### Members Present

Melissa Charlie  
Rebecca Wachter  
Pam Walker, Vice-Chairperson

Jennifer Randall  
Mary Willey  
Meredith Maple, Chairperson

### Members Absent

Ivane Saenz

Joanne Spears

---

The following action was taken at the above-referenced meeting:

### **APPROVAL OF MINUTES**

Meeting Minutes of July 21, 2021  
**-Approved**

Meeting Minutes of July 23, 2021  
**-Approved**

Meeting Minutes of July 29, 2021  
**-Approved**

## **REPORTS**

2021 Family Health Fair update from Eric Holland

**-Eric Holland provided an update. No action taken.**

## **NEW BUSINESS**

Commission discussion with various health care providers in preparation for the 2021 Family Health Fair.

**-No discussion ensued as no health care providers were present.**

**The next meeting is scheduled for October 20, 2021.**