

**SENIOR CITIZENS ADVISORY COMMISSION MEETING AGENDA**

October 21, 2021 at 12:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MESSAGES**

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

**D. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**E. MINUTES**

**E.1. \*Senior Citizens Advisory Commission Meeting Minutes from September 21, 2021.**

Documents:

**F. REPORTS**

**F.1. Report from Steve Taylor, Parks and Recreation Department Superintendent**

**F.2. Report from the Community Health Improvement Plan working group by Kari Burrell, Foundation Health Internal and External Affairs Senior Director**

**G. UNFINISHED BUSINESS**

**G.1. Review and Approval of Draft Senior Citizen Transportation Survey**

Documents:

[REVDraft Transportation Survey 10.6.2021.pdf](#)

**H. NEW BUSINESS**

**H.1. Discussion on Dissemination of the Draft Senior Citizen Transportation Survey**

**I. EXCUSE FUTURE ABSENCES**

**J. COMMISSIONERS' COMMENTS/COMMUNICATIONS**

**K. ADJOURNMENT**

**L. AUDIO FILE - SENIOR CITIZENS ADVISORY COMMISSION  
10.21.2021 SCAC AUDIO TRACK 1**

**M. ACTION MEMORANDUM - SENIOR CITIZENS ADVISORY COMMISSION**

Documents:

[10\\_21\\_2021\\_SCAC\\_ACTION MEMO.pdf](#)

FAIRBANKS NORTH STAR BOROUGH  
Senior Citizens Advisory Commission  
September 21, 2021  
12:02 p.m.

A regular meeting of the Senior Citizens Advisory Commission was held Tuesday, September 21, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present appearing telephonically and in person:

Marleyne Hunter	Barbara Sevier (arrived late)
Goldie Southwood	Michele Rosser
Karen Wood, Vice-Chairperson	Denise Daniello, Chairperson

Comprising a quorum of the Commission, and

Alexis Fackeldey, Administrative Assistant III, Clerk  
Steve Taylor, Parks and Recreation Superintendent  
Donnie Hayes, Parks and Recreation Director  
Darlene Supplee, Executive Director of the Fairbanks Senior Center

**MESSAGES**

1.a. Citizen's Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen's Comments on items other than those appearing on the agenda.

Carol Davila, Foundation Health Partners, introduced herself to the commission. Ms. Davila also stated she was working on the Community Health Improvement Plan.

Commissioner Rosser asked what the Senior Care Plan is. Ms. Davila explained it as a plan that focuses on senior care in the best and least restrictive way.

Chair Daniello stated she was a member of the Community Health Improvement Plan (CHIP) working group and explained that it helped to advance the interests of the senior population. Chair Daniello also suggested that someone from the CHIP come and speak to the commission.

**MESSAGES - continued**

Commissioner Southwood asked what CHIP stood for and Chair Daniello answered that it stood for Community Health Improvement Project. Ms. Davila further clarified it stood for Community Health Improvement Plan.

Commissioner Southwood discussed the 7<sup>th</sup> Annual Disability and Aging Summit on October 5, 2021 through October 7, 2021. Chair Daniello asked if Ms. Southwood would participate and report back to the commission.

Commissioner Rosser asked if a community member could attend the CHIP meetings. Ms. Davila said she would look into it and then get back to Ms. Rosser.

2. Disclosure & Statement of Conflict of Interest

NONE

**APPROVAL OF AGENDA AND CONSENT AGENDA**

WOOD, moved to approve the agenda and consent agenda as read.  
Seconded by ROSSER

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Southwood, Wood, Hunter, Rosser, Daniello

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

*Clerk's Note: Ms. Barbara Sevier's arrival was not noted by the clerk until after this vote was cast.*

**APPROVAL OF MINUTES**

1. \*Senior Citizens Advisory Commission Meeting Minutes of August 19, 2021.

Without objection this measure was read by title and approved under the consent agenda.

## **REPORTS**

### 1. Steve Taylor, Parks and Recreation Superintendent

Steve Taylor, Parks and Recreation Superintendent, stated that the Parks and Recreation Department will be attending the Senior Center drive-thru event on Saturday, September 25, 2021, and will be handing out blankets and flyers.

Chair Daniello asked that the flyer be put on the Senior Citizens Advisory Commission website.

Mr. Taylor said that a new commissioner should be appointed by the next meeting. He also introduced the new Parks and Recreation Director Donnie Hayes. Mr. Hayes gave a short thank you.

### 2. Update on the Powers of a Second-Class Borough and how they relate to the responsibilities of the Senior Citizens Advisory Commission by Steve Taylor, Parks and Recreation Superintendent

Mr. Taylor explained the authorizing language within code for the commission citing specific code as needed. He also explained how it could be related to the powers the Borough possesses. He stated it would further be limited by funding, but it was possible to ask that the Mayor's Office consider a funding request for a specific survey or action the commission wished to take.

Chair Daniello asked about the timeline of such a request. Mr. Taylor elaborated on the timing of the requests according to the budget and yearly calendar.

Chair Daniello asked that someone in the Parks and Recreation Department or Borough Clerk's Office help to draft the memo.

Darlene Supplee was granted permission to speak and asked about the Borough matching grants.

Chair Daniello asked how the process might work. Mr. Taylor stated it would depend on the circumstance and provided an explanation.

Chair Daniello asked how much money was coming from the American Rescue Plan Act (ARPA) funds. Mr. Taylor stated he thought it was up to 18 million to be paid in two installments. Mr. Taylor stated that the Borough was considering a fairly full allocation of the funds.

Chair Daniello queried whether it was too late for the commission to weigh in on the allocation of funds.

## **REPORTS - continued**

Commissioner Rosser asked if commissioners could go ask questions of citizens within the community. Mr. Taylor said that he didn't see why they wouldn't be able to as long as no one is violating the Open Meetings Act.

### 3. Review of 2019 FNSB Senior Needs Assessment by Darlene Supplee

Darlene Supplee, Executive Director of the Fairbanks Senior Center, provided a report on the 2019 Fairbanks North Star Borough Senior Needs Assessment.

Chair Daniello emphasized the importance of the assessment and stated it would help the commission to better address senior needs via recommendations to the Mayor's Office.

Commissioner Hunter asked what the ages discussed in the report were and Ms. Supplee answered that the majority of the report was based on those sixty and up.

Commissioner Rosser stated that the need for transportation was widespread.

Commissioner Hunter asked about services available to those who are 55 and above. Ms. Supplee provided a list of resources which might be able to help those people.

Commissioner Rosser queried about the Senior Assessment Committee and Ms. Supplee stated she wasn't certain what the status of it is at this time. Ms. Rosser asked if there would be value in a member of the Senior Citizens Advisory Commission acting as a member of that Committee. Ms. Supplee thought there was.

## **NEW BUSINESS**

1. Possible recommendation to the Borough Mayor to appoint an ex officio member from the Fairbanks North Star Borough Transportation Department to the Senior Citizens Advisory Commission.

Mr. Taylor said that he felt it would be beneficial to the commission if a member of the Transportation Department was appointed as an ex officio member.

Commissioner Rosser was very much in approval of this idea as it would provide a direct link to the Transportation Department.

Commissioner Southwood asked for the definition of an ex officio member and Clerk Fackeldey answered it was a non-voting member.

**NEW BUSINESS - continued**

ROSSER,  
Seconded by SOUTHWOOD

moved to recommend someone from Transportation be appointed to the Senior Citizens Advisory Commission as an ex officio member.

VOTE ON MOTION TO RECOMMEND SOMEONE FROM TRANSPORTATION BE APPOINTED TO THE SENIOR CITIZENS ADVISORY COMMISSION AS AN EX OFFICIO MEMBER.

Yeses: Sevier, Southwood, Rosser, Hunter, Wood, Daniello

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

2. Discussion of Draft Senior Citizen Transportation Survey

Chair Daniello introduced the Draft Senior Citizen Transportation Survey and thanked Ms. Rosser for her contributions.

Chair Daniello asked that the survey agenda item be carried onto the next meeting.

Commissioner Southwood asked if the survey could be condensed and added to local senior centers' newsletters. Chair Daniello stated she thought that would be a good idea.

**EXCUSE FUTURE ABSENCES**

NONE

**COMMISSIONER'S COMMENTS/COMMUNICATIONS**

Commissioner Rosser thanked Chair Daniello for her hard work on the Transportation Survey and gave a report on her recruitment efforts for the commission. She also informed the commission of the Wall Busters Advocacy Group as another potential contact for transportation networking.

Commissioner Southwood stated that she went to the OSHA Lifelong Learning meeting and recruited for the commission there.

**COMMISSIONER'S COMMENTS/COMMUNICATIONS - continued**

Commissioner Rosser stated she would try to attend the next Assembly meeting. Chair Daniello asked Ms. Rosser to give a report of the Assembly meeting at the next Senior Citizens Advisory Commission meeting.

Vice-Chair Wood stated she was very happy to see the level of enthusiasm that is now on the commission.

Chair Daniello asked the clerk if it would be appropriate for someone from the CHIP group to present on senior infrastructure issues.

**ADJOURNMENT**

There being no further business to come before the Senior Citizens Advisory Commission, the meeting was adjourned at 1:14 p.m.

Fairbanks North Star Borough Senior Citizen Advisory Commission  
Draft Senior Transportation Survey

The Fairbanks North Star Borough Senior Citizen Advisory Commission is working to improve transportation services for seniors in our community. Please take a few minutes to answer this survey and inform us about your transportation needs and suggestions for improvements. Findings gathered from this survey will be shared with the FNSB administration and used to inform development of strategies to meet current and future transportation needs of seniors living in the Borough. Please mail or drop off the completed survey to the Borough's Clerk office at the address below or email it to the [Borough Clerk's Office](#):

**Fairbanks North Star Borough**  
907 Terminal Street  
P.O. Box 71267  
Fairbanks, AK 99701  
Attention: Borough Clerk's Office  
907-459-1070

1. Do you think there are enough transportation options in the borough for seniors and persons with disabilities?

- Yes
- No
- Comments \_\_\_\_\_

2. Have you personally experienced any challenges finding reliable transportation on a daily basis?

- Yes
- No
- Comments \_\_\_\_\_

3. Approximately how many times were you unable to make necessary trips in the last month because you could not drive or did not have access to transportation?

- Number of times in the past month \_\_\_\_\_

4. During the past month, were there any necessary trips that you were unable to make because you did not have transportation? Please indicate all that apply.

- Medical appointments
- Work
- Volunteer
- Shopping trips
- Visiting with family/friends
- Church activities

- Recreational activities such as going to restaurants, cultural events, attend exercise classes, the Senior Center, etc.
- Other \_\_\_\_\_

5. Which forms of transportation do you use most often? Please check no more than three options.

- Drive my own car
- Rely on others (family/friends/neighbors) for transportation
- Use the FNSB bus
- Take a taxi
- Use Van Tran
- Schedule rides with the Fairbanks Senior Center, Fairbanks Resource Agency or other nonprofit social service provider.
- Walk/bike
- Other \_\_\_\_\_

6. Please indicate at what times of the day you traveled outside your home during the past 24 hours. If you made multiple trips, please check all the time periods that apply.

- Midnight – 6:00 a.m.
- 6:00 a.m. to 9:00 a.m.
- 9:00 a.m. to 11:00 a.m.
- 11:00 a.m. to 1:00 p.m.
- 1:00 p.m. to 4:00 p.m.
- 4:00 p.m. to 7:00 p.m.
- 7:00 p.m. to midnight
- I did not travel outside of my home

7. Do you regularly travel outside of your home on weekends and/or holidays?

- Yes
- No
- Comments \_\_\_\_\_

8. What portion of your rides do you depend on others for transportation?

- All
- Most
- About half
- Less than half
- Almost none or none

9. If you depend on others for any of your rides, how reliable are the people or organizations you depend on for your transportation needs?

- Very reliable
- Usually, reliable

- Sometimes or occasionally reliable
- Not at all reliable
- I do not depend on others for transportation
- Comments \_\_\_\_\_

10. If you do not use publicly funded door-to-door transportation services such as Van Tran or a nonprofit service provider (excluding family/friends or Taxi/Uber), please indicate your reason for not using this service and check all that apply:

- I do not require these services at this time
- I live outside of the service area
- I am not eligible for this service
- I am not familiar with the services offered
- Days or hours of service don't fit my needs or schedule
- It takes too long to get to my destination
- I have to schedule my ride too far in advance
- Service is not offered to the destination I want to go
- This service is not reliable for me
- I don't feel safe
- For health and/or mobility reasons
- Too expensive
- I use publicly funded door-to-door transit services regularly
- Other \_\_\_\_\_

11. Are you interested in using door-to-door transit services now or in the future?

- Yes
- No

12. In thinking about the future, do you see your need for rides changing over the next 5 years?

- No, they will stay about the same
- Yes, more trips
- Yes, fewer trips
- Not sure/Don't know
- Comments \_\_\_\_\_

13. During the pandemic, did you experience increased challenges with accessing reliable transportation? Please describe any challenges you may have encountered.

- Yes
- No
- Describe challenges \_\_\_\_\_

14. How would you prefer to get information about transportation services and programs?  
Please select all that apply.

- Printed materials

- Telephone
- In-person assistance
- Where I work or volunteer
- Where I live
- Electronic (websites, email, social media)

15. Please use this space to provide us with any comments about your transportation needs and/or ideas or suggestions to improve transportation services in the FNSB.

Comments: \_\_\_\_\_

Thank you for your responses to the questions above. Now, please tell us a little bit more about you.

1. Do you live within the city limits?

- Yes
- No

2. If you live outside the city limits, please indicate which side of town to the best of your knowledge:

- Chena Ridge/Chena Pump
- Ester
- Farmer's Loop
- Goldstream Valley
- North Pole
- Chena Hot Springs Road
- Live within the city limits
- Other \_\_\_\_\_

3. Please indicate the category that best describes your age:

- 60-69 years
- 70-79 years
- 80-85 years
- 85+

4. What is your gender:

- Male
- Female

5. Are you currently able to drive and have a valid driver's license?

- Yes
- No

6. What would you say is your total annual household income?

- Less than \$30,000
- \$30,000 - \$59,999
- \$60,000-99,999
- \$100,000 or more

7. Which best describes the building where you live?

- Own my home (single-family residence, mobile home, condominium)
- Rent an apartment or townhouse
- Age-restricted, independent senior living residence
- Assisted living home (such as the Pioneer Home or private assisted living facilities)
- Nursing home

8. Do you have mobility needs (such as using a walker or wheel chair) and require assistance with getting into and out of a vehicle?

- Yes
- No

**Thank you** for your input! The Fairbanks North Star Borough (FNSB) Senior Citizen Advisory Commission (SCAC) meets the 3<sup>rd</sup> Thursday of each from 12:00 noon to 1:00 p.m. in the FNSB Administrative Building, Mona Lisa Drexler Assembly Chambers, located at 907 Terminal Street, Fairbanks or [Click Here to Join](#) the meeting online. Public comment is scheduled at the start of each meeting. Everyone is most welcomed and encouraged to attend FNSB Senior Citizen Advisory Commission meetings!



# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY  
Division of Boards and Commissions

clerks@fnsb.gov  
Main: (907) 459-1401  
Fax: (907) 459-1224

## MEMORANDUM

**TO:** Bryce J. Ward, Mayor, Fairbanks North Star Borough

**THROUGH:** April Trickey, CMC, Borough Clerk 

**FROM:** Alexis Fackeldey, Administrative Assistant III 

**DATE:** October 25, 2021

**SUBJECT:** **ACTION OF THE SENIOR CITIZENS ADVISORY COMMISSION MEETING OF OCTOBER 21, 2021**

---

Regular Meeting Convened at 12:00 p.m./Adjourned at 1:30 p.m.

Members Present

Marleyne Hunter  
Goldie Southwood  
Michele Rosser  
Carol Davila (Arrived 12:01 p.m.)  
Darlene Supplee  
Karen Wood, Vice-Chairperson  
Denise Daniello, Chairperson

Members Excused

Barbara Sevier

Members Absent

Janice Whitton

---

The following action was taken at the above-referenced meeting:

**APPROVAL OF MINUTES**

Meeting Minutes of September 21, 2021

**-Approved**



## **REPORTS**

Report from Steve Taylor, Parks and Recreation Department Superintendent

**-Steve Taylor, Parks and Recreation Department Superintendent, announced his departure and provided an overview of the American Rescue Plan Act ordinance as passed by the assembly.**

Report from the Community Health Improvement Plan working group by Kari Burrell, Foundation Health Internal and External Affairs Senior Director

**-Kari Burrell, Foundation Health Internal and External Affairs Senior Director, and Commissioner Davila provided a report on the Community Health Improvement Plan, its goals, priorities, and the statistics gathered.**

## **UNFINISHED BUSINESS**

Review and Approval of Draft Senior Citizen Transportation Survey

**-Draft reviewed and edited. Approved (7/0)**

## **NEW BUSINESS**

Discussion on Dissemination of the Draft Senior Citizen Transportation Survey

**-Discussion ensued. No formal action taken.**

**The next meeting is scheduled for November 18, 2021.**