

**RECONVENED OCTOBER 19, 2021  
RFP EVALUATION COMMITTEE AGENDA  
A subcommittee of the Assembly Climate Action Committee**

October 26, 2021 at 11:30 a.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NEW BUSINESS**

- 3.a. Evaluation of proposals received for RFP No. 22001 Climate Action and Adaptation Plan.

**4. ADJOURNMENT**

**5. AUDIO FILES - CLIMATE ACTION COMMITTEE**

[Audio Track 1 - RFP Evaluation Subcommittee of the Assembly Climate Action Committee \(MP3\)](#)

**6. ACTION MEMO - CLIMATE ACTION COMMITTEE, RFP EVALUATION SUBCOMMITTEE**

Documents:

[CAC\\_Action Memo of 10-19-2021 and Reconvened 10-26-2021.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY  
Assembly

assembly@fnsb.gov  
Main: (907) 459-1401  
Fax: (907) 459-1224

## MEMORANDUM

**TO:** Fairbanks North Star Borough Assembly  
April Trickey, CMC, Borough Clerk

**THROUGH:** Mindy O'Neill, Chair, Assembly Climate Action Committee

**FROM:** Gina Gregg, Research Assistant

**DATE:** October 29, 2021

**SUBJECT: ACTION OF THE OCTOBER 19, 2021 AND OCTOBER 26, 2021  
RECONVENED RFP EVALUATION COMMITTEE, A SUBCOMMITTEE OF THE  
ASSEMBLY CLIMATE ACTION COMMITTEE MEETING**

---

Convened at 11:00 a.m./Adjourned at 11:25 a.m. to 11:30 a.m. on October 26, 2021

Members Present:

Stefan Milkowski, Committee Member  
Brittany Smart, Special Assistant to the Mayor  
Terry Chapin, Committee Chair

Members Excused:

None

Others Present:

Cory Beal, Chief Procurement Officer

---

Reconvened October 26, 2021 at 11:34 a.m./Adjourned at 12:37 p.m.

Members Present:

Stefan Milkowski, Committee Member  
Brittany Smart, Special Assistant to the Mayor  
Terry Chapin, Committee Chair

Members Excused:

None

Others Present:

Cory Beal, Chief Procurement Officer

---



## **NEW BUSINESS**

Evaluation of proposals received for RFP No. 22001 Climate Action and Adaptation Plan.

**-The committee elected Mr. Chapin as Chair. Mr. Beal provided an overview of the evaluation process. (10/19/2021)**

**-The committee discussed all qualified proposals; no any additional information was needed from the proposers. Mr. Beal requested committee members to finalize their rankings by end of week. (10/26/2021)**