

HEALTH AND SOCIAL SERVICES COMMISSION MEETING AGENDA

December 8, 2021 at 12:30 p.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

A. CALL TO ORDER

B. ROLL CALL

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES

E.1. *Health and Social Services Meeting Minutes from October 13, 2021.

Documents:

[10_13_2021_HSSC_DRAFT MINUTES.pdf](#)

F. REPORTS

F.1. Eric Holland, Health and Social Services Administrator, Report.

G. NEW BUSINESS

G.1. Human Services Community Grant (HSCMG) FY23 request for proposals (RFP) overview of the timeline and use of BidNet, to include a question and answer period with potential proposers.

G.2. Scoring of Round Two applications for RFA #22016 FY22 Match Assistance Grant.

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

J. ADJOURNMENT

K. AUDIO FILES - HEALTH AND SOCIAL SERVICES COMMISSION

[12-08-2021 Audio Track 1 \(MP3\)](#)

[12-08-2021 Audio Track 2 \(MP3\)](#)

L. ACTION MEMO - HEALTH AND SOCIAL SERVICES COMMISSION

Documents:

[12_08_2021_HSSC_ACTION MEMO.pdf](#)

FAIRBANKS NORTH STAR BOROUGH
Health and Social Services Commission
October 13, 2021
12:31 p.m.

A regular meeting of the Health and Social Services Commission was held Wednesday, October 13, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically and in person:

Rosita Bryant-Wilburn	Juanita Webb
Enlow Walker	Hollis Hall
Joe Blackburn	Pamela Wagaman, Vice-Chair
Retchenda George-Bettisworth, Chair	

Comprising a quorum of the Commission, and

Sharon Wittenkeller, Administrative Assistant III, Clerk
Eric Holland, FNSB Health and Social Services Administrator
Debbie Brady, FNSB Chief Financial Officer

Absent & Excused

Peter Pinney

MESSAGES

1.a. Citizen's Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen's Comments on items other than those appearing on the agenda.

NONE

2. Disclosure & Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

BLACKBURN,
Seconded by WAGAMAN

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses:

Walker, Wagaman, Webb, Blackburn,
Bryant-Wilburn, Hall, George-Bettisworth

Noes:

None

MOTION CARRIED

7 Yeses, 0 Noes

APPROVAL OF MINUTES

1. *Health and Social Services Minutes from August 11, 2021.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Eric Holland, Health and Social Services Administrator, Report.

Eric Holland, Health and Social Services Administrator, provided a status update on the State of Alaska Grants Electronic Management System (GEMS) issues, noting this is the system the Department of Health and Social Services Grants Managers utilize. Mr. Holland also provided information on the advanced payments for the FY22 Human Services Community Matching Grant (HSCMG), FY23 HSCMG application status, and the upcoming December agenda items, noting there is no meeting scheduled for November.

NEW BUSINESS

1. Review/ Match Assistance Grant (MAG): Score Round 1 Applications.

Each Commissioner determined the application submitted by Alaska Center for Resource Families met the definition of essential human services and scored the application. Each Commissioner provided a preliminary and final score in the following categories: Budget/Cost Effectiveness, New or Additional Funding, Project Narrative, and Performance.

EXCUSE FUTURE ABSENCES

NONE

COMMISSIONER'S COMMENTS/COMMUNICATIONS

NONE

ADJOURNMENT

There being no further business to come before the Health and Social Services Commission, the meeting was adjourned at 12:50 p.m.



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Division of Boards and Commissions

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MEMORANDUM

TO: Bryce J. Ward, Mayor, Fairbanks North Star Borough

THROUGH: April Trickey, CMC, Borough Clerk *AT*

FROM: Cullen Mahaffey, Administrative Assistant III *CM*

DATE: December 10, 2021

SUBJECT: **ACTION OF THE HEALTH AND SOCIAL SERVICES COMMISSION MEETING OF DECEMBER 8, 2021**

Regular Meeting Convened at 12:30 p.m./Adjourned at 1:45 p.m.

Members Present

Peter Pinney
Enlow Walker
Hollis Hall
Retchenda George-Bettisworth, Chair

Juanita Webb
Rosita Bryant-Wilburn
Pamela Wagaman, Vice-Chair

Members Excused

Joe Blackburn

The following action was taken at the above referenced meeting:

MINUTES

Health and Social Services Meeting Minutes from October 13, 2021.

-Approved

REPORTS

Eric Holland, Health and Social Services Administrator, Report.

-Eric Holland, Health and Social Services Administrator, provided updates on the FY22 Human Services Community Matching Grant (HSCMG), the State Grants Electronic Management System (GEMS), staffing and monitoring reports.



NEW BUSINESS

Human Services Community Grant (HSCMG) FY23 request for proposals (RFP) overview of the timeline and use of BidNet, to include a question and answer period with potential proposers.

-Eric Holland, Health and Social Services Administrator, and David Bates, Procurement Specialist, provided an overview. No formal action taken.

Scoring of Round Two applications for RFA #22016 FY22 Match Assistance Grant.

-Commission concurred that each program met the definition of essential human services and scored applications submitted by Resource Center for Parents and Children, Fairbanks Resource Agency and No Limits, Inc. No formal action taken.

The next meeting is scheduled for February 9, 2022.