

**ASSEMBLY FINANCE COMMITTEE AGENDA**

February 18, 2021

This meeting will be held by teleconference hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
5:30 p.m.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. MEMORANDA/REPORTS/PRESENTATIONS**

- 3.a. A presentation by the Administration about potential transfer of meeting management duties from Community Planning to the Clerk's Office for boards and commissions meetings, to include a question and answer period.

**4. CONTRACTS/BID AWARDS**

- 4.a. IFB Award: IFB Number 21036 Carlson Center Roof Replacement.

Approval of base bid as submitted by Interior Alaska Roofing, Inc. in the amount of \$1,337,577.00.

Documents:

[IFB Number 21036 Carlson Center Roof Replacement Backup Information.pdf](#)

**5. ADVANCED ORDINANCES AND RESOLUTIONS**

NONE

**6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS**

- 6.a. Monthly Budget and Fund Balance Reports.

**7. MAYOR/ASSEMBLY COMMENTS**

**8. ADJOURNMENT**

**9. AUDIO FILES - FINANCE COMMITTEE**

[02-18-2021 Audio Track 1 \(MP3\)](#)

[02-18-2021 Audio Track 2 \(MP3\)](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



# Fairbanks North Star Borough

General Services

907 Terminal Street

PO Box 71267 • Fairbanks, Alaska 99707-1267

(907) 459-1297 • FAX 459-1100

## MEMORANDUM

**TO:** Leah Berman Williams, Finance Committee Chair  
Fairbanks North Star Borough Assembly

**THROUGH:** Bryce Ward, Borough Mayor *BW*

**FROM:** Cory T. Beal, Chief Procurement Officer *CTB*  
General Services Department

**DATE:** February 18, 2021

**SUBJECT:** RECOMMENDATION TO APPROVE AWARD  
IFB No.21036  
Carlson Center Roof Replacement

**CONTRACTOR:** Interior Alaska Roofing Inc  
**CONTRACT AMOUNT:** \$1,337,577.00

The Department of Public Works recommends Assembly Finance Committee approval of **base bid** as submitted by **Interior Alaska Roofing Inc** in the amount of **\$1,337,577.00**.

The bid consists of:

- Removing and replacing the upper roof at The Carlson Center

Funding for this project has been made available by Ordinance No. 2020-20-1B (Facility Maintenance Reserve).

The competitive process was conducted in compliance with Title 16. Interior Alaska Roofing Inc's bid is the lowest responsible, responsive bid.

Please place this recommendation to award on the Assembly Finance Committee agenda for the meeting to be held February 18, 2021. Bids were opened at 2:00 p.m., January 26, 2021, for the subject project. The results are shown on the attached bid tabulation. The appeal period will expire on February 2, 2021 at 5:00 p.m.

Attached is the documentation packet provided by the Department of Public Works.



## MEMORANDUM

**TO:** Cory Beal, Director  
Department of General Services

**THROUGH:** David Bredlie, Director *DB*  
Dave Halverson, Architect/Engineer *DH*  
Department of Public Works

**FROM:** Cindy Jacobson, Project Manager *CJ*  
Department of Public Works

**DATE:** **January 27, 2021**

**PROJECT:** Project Name: Carlson Center Roof Replacement  
IFB No.: 21036  
Project No.: 20-CACPRJ-2

**SUBJECT:** Recommendation to Award for the Regular Assembly Meeting of  
February 11, 2021

**Action Requested:** The Department of Public Works recommends award of the Base  
Bid to Interior Alaska Roofing, Inc., for a total contract amount of  
\$ 1,337,577.00

**Project Description:** **Removal and replacement of the upper roof of the Carlson Center.**

**Alternate(s):** **None**

**Funding:** Ordinance # 2020-20-1B      Facilities Maintenance Reserve

**Attachments:** Fund Verification  
Recommendation to Award from Facilities Maintenance Department



# Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267  
907/459-1293 • FAX 459-1100

## NOTICE OF INTENT TO AWARD

SUBJECT: Carlson Center Roof Replacement	DATE OF NOTICE: January 28, 2021
BID NUMBER: 21036	OPENING DATE: 1/26/2021
CHIEF PROCUREMENT OFFICER: Cory T. Beal <i>Cory T. Beal</i>	PROCUREMENT SPECIALIST: David Bates <i>David Bates</i>

It is the intent of the Fairbanks North Star Borough to award a contract to the low responsive, responsible bidder, in accordance with the specifications and requirements described in the IFB. Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

NOTE: ★ = AWARD TO BIDDER	Y = RESPONSIVE BIDDER	N = NON-RESPONSIVE BIDDER
• = BID NOT EVALUATED BECAUSE THERE WAS A LOWER RESPONSIVE BID		
∅ = BID EXCEEDED AVAILABLE FUNDS		
<b>BIDS OVER \$ 100,000 WILL BE FORWARDED TO THE ASSEMBLY FOR APPROVAL</b>		

ITEM	PRICE	AWARD	COMMENTS	RESPONSIVE Y / N	BIDDER
Base Bid	\$1,337,577.00	★	Low Responsive Bidder	Y	Interior Alaska Roofing Inc
Base Bid	\$1,636,500.00	•			A&A Roofing Inc
Base Bid	\$1,684,115.00	•			Rain Proof Roofing Inc

This is the FNSB Notice of Intent to Award (NOIA) Base Bid of IFB #21036 to **Interior Alaska Roofing Inc.** The appeal period for this NOIA will expire on February 2, 2021 at 5:00 pm.

## FUND VERIFICATION

*to be completed by originating department*

DEPARTMENT / DIVISION: Public Works / Design & Construction IFB / RFP NO.: 21036

PURPOSE / PROJECT NAME: Carlson Center Roof Replacement

DESCRIPTION: Removal and replacement of the upper roof on the Carlson Center.

Est. Cost: \$2,180,000.00 Est. Contingency: \$200,000.00 Total Cost: \$2,380,000.00

RCVD '20 DEC 22 8:10  
GENERAL SERVICES

SOURCE OF FUNDS:

Account No: FMRCRQ-72005 / 20-CACPRJ-2 Amount: \$ 2,380,000.00  
 Account No: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Account No: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Total: \_\_\_\_\_

\*Match ?  
[√ If Yes]

<i>to be completed by Accounting</i>		
** Grant or Match ? [√ If Yes]	Ordinance Number	Accounting Verification
	2020-20-1B	KT
	_____	_____
	_____	_____
	_____	_____
Date: <u>12/21/2020</u>		

\*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a √.

\*\*If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Cindy Jacobson  
Cindy Jacobson, Project Manager  
Dec 18, 2020  
Date

Dave Halverson  
Dave Halverson, Supervising A/E  
18 DEC, 2020  
Date

David Bredlie  
David Bredlie, Director, Public Works  
12/18/2020  
Date

*to be completed by Accounting*

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited. \_\_\_\_\_

\*\*\*Local bidder preference (FNSB 16.16.050) is allowed. X

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other \_\_\_\_\_ (Note the agency)
- Funding Source N/A

Cherill Wilcox  
Chief Accountant or Grants Accountant

12/21/2020  
Date

\*\*\* NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).



**FAIRBANKS NORTH STAR BOROUGH** Department of Public Works  
907 Terminal Street ✚ PO Box 71267 ✚ Fairbanks, Alaska 99707 ✚ P 907/459-1345 ✚ F 907/459-1330

### MEMORANDUM

TO: Travis Smith, Manager *TMS*  
Facilities Maintenance

FROM: Cindy Jacobson, Project Manager  
Department of Public Works *CJ*

DATE: January 27, 2021

PROJECT: Carlson Center Roof Replacement  
Project No.: 20-CACPRJ-2  
IFB No.: 21036

SUBJECT: USER RECOMMENDATION TO AWARD

Construction bids for the above referenced project were opened at 2:00 PM on January 26, 2021. A copy of the Bid Tabulation, recorded by the FNSB General Services Department, is attached for your review.

The Department of Public Works recommends a contract award of the Base Bid to the apparent low bidder, Interior Alaska Roofing, Inc., for a total bid amount of \$1,337,577.00.

If you concur with our recommendation, please sign below and return as soon as possible.

CJ:ml

Attachment

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*Travis M. Smith*  
Travis Smith, Manager, Facilities Maintenance

*1/27/21*  
Date

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## 21036 - Carlson Center Roof Replacement (Closed)

Estimated Contract Value (\$2,180,000.00)

Close

	A & A Roofing Co., Inc. \$1,636,500.00	FNSB Engineers Estimate \$2,180,000.00	Interior Alaska Roofing, Inc. \$1,337,577.00	Rain Proof Roofing \$1,684,115.00
<b>A. All work not included in unit pricing</b> Qty: 1 Lump-Sum	\$1,634,300.00	\$2,176,000.00	\$1,336,577.00	\$1,680,000.00
<b>B. Deck Fasteners a. X-HSN-24</b> Qty: 500 Each	\$1,100.00	\$1,000.00	\$500.00	\$2,190.00
<b>B. Deck Fasteners b. X-ENP-19L16</b> Qty: 500 Each	\$1,100.00	\$1,000.00	\$500.00	\$1,925.00
<b>BID TOTAL</b>	<b>\$1,636,500.00</b>	<b>\$2,180,000.00</b>	<b>\$1,337,577.00</b>	<b>\$1,684,115.00</b>