

ASSEMBLY FINANCE COMMITTEE AGENDA

April 1, 2021

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK
5:30 p.m.

This meeting will be conducted in-person and by zoom or zoom-only based upon the Borough Risk Matrix FNSB Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401.

1. CALL TO ORDER

2. ROLL CALL

3. MEMORANDA/REPORTS/PRESENTATIONS

- 3.a. Fairbanks Economic Development Corporation (FEDCo) annual budget presentation by representatives, to include a question and answer period.

4. CONTRACTS/BID AWARDS

- 4.a. IFB Award: IFB Number 21031 Chena Lakes Recreation Area Access Improvements Phase II.
Approval of Base Bid and Additive Alternates A & B as submitted by Great Northwest, Inc in the amount of \$572,000.00.

Documents:

[IFB 21031 Chena Lakes Recreation Area Access Improvements Phase II Backup Information.pdf](#)

5. ADVANCED ORDINANCES AND RESOLUTIONS

- 5.a. ORDINANCE NO. 2020-20-1R.
An Ordinance Amending The FY 2020-21 Budget By Reappropriating \$79,700 From The Department Of The Mayor In The General Fund To The Multi-Year General Subfund For The Purpose Of Funding The Development Of A Climate Action Plan, Creating A Climate Action Committee Of The Assembly, And Rescinding Resolution No. 2019-29 Establishing A Joint Climate Change Task Force.
(Sponsors: Assemblymembers O'Neall, Sanford and Williams)

Documents:

[2020-20-1R Backup Information.pdf](#)

- 5.b. ORDINANCE NO. 2020-20-1S.
An Ordinance Amending The FY 2020-21 Budget By Appropriating \$1,272,240 In Federal Pass-Through Grant Funding And \$424,080 In Local Matching Funds And \$575,920 In Additional Project Funding From The Facilities Maintenance Reserve To

The Capital Projects Fund For The South Cushman Shooting Range Safety Improvements Project And Amending The FY 2021 Capital Improvement Program By Expediting This Project From FY22 To FY21. (Sponsor: Mayor Ward)

Documents:

[2020-20-1S Backup Information.pdf](#)

6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

6.a. Monthly Budget and Fund Balance Reports.

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



Fairbanks North Star Borough

General Services

907 Terminal Street

PO Box 71267 • Fairbanks, Alaska 99707-1267

(907) 459-1293 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor *On for BW*

FROM: Cory T. Beal, Chief Procurement Officer *CTB*
General Services Department

DATE: April 1, 2021

SUBJECT: RECOMMENDATION TO APPROVE AWARD
IFB No. 21031
Chena Lakes Recreation Area Access Improvements Phase II

CONTRACTOR: **Great Northwest Inc**
CONTRACT AMOUNT: **\$572,000.00**

The Department of Public Works recommends Assembly Finance Committee approval of Base Bid and Additive Alternates A & B as submitted by **Great Northwest Inc** in the amount of **\$572,000.00**.

The bid consists of:

- Installation of two new double vault outhouses, relocation of an electrical services, ADA parking, paved paths, and the installation of seasonal ADA beach access mats.
- Additive Alternate A River Park Campground # 1 – Demolition of existing vault toilet and construction of new vault toilet
- Additive Alternate B River Park Campground # 2 – Demolition of existing vault toilet and construction of new vault toilet

Funding for this project has been made available by Ordinance No. 2019-20-1D.

The competitive process was conducted in compliance with Title 16. Great Northwest Inc's bid is the lowest responsible, responsive bid.

Please place this recommendation to award on the Assembly Finance Committee agenda for the meeting to be held April 1, 2021. Bids were opened at 2:00 p.m., March 18, 2021, for the subject project. The results are shown on the attached bid tabulation. The appeal period will expire on March 24, 2021 at 5:00 pm.

Attached is the documentation packet provided by the Department of Public Works.

Fund Verification

Recommendation to Award Department of Public Works

Recommendation to Award Design Alaska Inc

Recommendation to Award FNSB Department of Parks and Recreation

NOIA

Bid Tabulation



Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS
DESIGN & CONSTRUCTION

Cindy.Jacobson@fnsb.gov
Main: (907)459-1345

MEMORANDUM

TO: Cory Beal, Chief Procurement Officer
Department of General Services

THROUGH: David Bredlie, Director *DB*
Dave Halverson, Architect/Engineer *DH*
Department of Public Works

FROM: Cindy Jacobson, Project Manager *CJ*
Department of Public Works

DATE: March 19, 2021

PROJECT: Project Name: Chena Lake Recreation Area Access Improvements Phase II
IFB No.: 21031
Project No.: 19-CLPPRJ-1

SUBJECT: Recommendation to Award for the Finance Meeting of April 1, 2021

Action Requested: The Department of Public Works recommends award of the Base Bid, Alternate A, and Alternate B to Great Northwest, Inc., for a total contract amount of \$572,000.00.

Project Description: The Base Bid includes installation of two new double vault outhouses, relocation of an electrical service, ADA parking, paved paths, and the installation of seasonal ADA beach access mats.

Alternate(s): Alternate A (Accepted) River Park Campground #1 – Demolition of existing vault toilet and construction of new vault toilet
Alternate B (Accepted) River Park Campground #2 – Demolition of existing vault toilet and construction of new vault toilet

Funding: Ordinance # 2019-20-1D Grant Funded – AFLAP – FHWA
Local General Fund Match

Attachments: Fund Verification
Recommendation to Award from Department of Parks & Recreation
Recommendation to Award from Design Alaska, Inc.



Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS
DESIGN & CONSTRUCTION

Cindy.Jacobson@fnsb.gov
Main: (907)459-1345

MEMORANDUM

TO: Mike Bork, Director
Department of Parks and Recreation

FROM: Cindy Jacobson, Project Manager *CJ*
Department of Public Works

DATE: March 18, 2021

PROJECT: Chena Lake Recreation Area Access Improvements Phase II
Project No.: 19-CLPPRJ-1
IFB No.: 21031

SUBJECT: USER RECOMMENDATION TO AWARD

Construction bids for the above referenced project were opened at 2:00 PM on March 18, 2021. A copy of the Bid Tabulation & Review, recorded by the FNSB General Services Department, is attached for your review.

The Department of Public Works recommends a contract award of the Base Bid, Alternate A, and Alternate B to the apparent low bidder, Great Northwest, Inc., for a total bid amount of \$572,000.00.

If you concur with our recommendation, please sign below and return as soon as possible.

CJ:an

Attachment

MB
Mike Bork (Mar 18, 2021 16:44 AKDT)

Mike Bork, Director

03/18/2021

Date



Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS
DESIGN & CONSTRUCTION

Cindy.Jacobson@fnsb.gov
Main: (907) 459-1345

MEMORANDUM

TO: Michael Schmetzer, PE
Design Alaska, Inc.

FROM: Cindy Jacobson, Project Manager *CJ*
Department of Public Works

DATE: March 18, 2021

PROJECT: Chena Lake Recreation Area Access Improvements Phase II
Project No.: 19-CLPPRJ-1
IFB No.: 21031

SUBJECT: CONSULTANT RECOMMENDATION TO AWARD

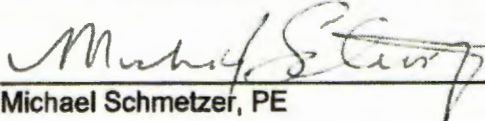
Construction bids for the above referenced project were opened at 2:00 PM on March 18, 2021. A copy of the Bid Tabulation & Review, recorded by the FNSB General Services Department, is attached for your review.

The Department of Public Works recommends a contract award of the Base Bid, Alternate A, and Alternate B to the apparent low bidder, Great Northwest, Inc., for a total bid amount of \$572,000.00.

If you concur with our recommendation, please sign below and return as soon as possible.

CJ:an

Attachment



Michael Schmetzer, PE

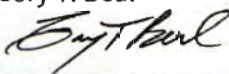
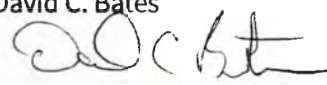
19 March 2021
Date



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267
907/459-1293 • FAX 459-1100

NOTICE OF INTENT TO AWARD

SUBJECT:	Chena Lakes Recreation Area Access Improvements Phase II	DATE OF NOTICE:	March 19, 2021
BID NUMBER:	21031	OPENING DATE:	3/18/2021
CHIEF PROCUREMENT OFFICER:	Cory T. Beal 	PROCUREMENT SPECIALIST:	David C. Bates 

It is the intent of the Fairbanks North Star Borough to award a contract to the low responsive, responsible bidder, in accordance with the specifications and requirements described in the IFB. Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

NOTE:	★ = AWARD TO BIDDER	Y = RESPONSIVE BIDDER	N = NON-RESPONSIVE BIDDER
	● = BID NOT EVALUATED BECAUSE THERE WAS A LOWER RESPONSIVE BID		
	∅ = BID EXCEEDED AVAILABLE FUNDS		
BIDS OVER \$ 100,000 WILL BE FORWARDED TO THE ASSEMBLY FOR APPROVAL			

ITEM	PRICE	AWARD	COMMENTS	RESPONSIVE Y / N	BIDDER
Base Bid + AA -A + AA- B	\$572,000.00	★	Low Responsive Bidder	Y	Great Northwest Inc
Base Bid + AA -A + AA- B	\$697,986.00	●			Exclusive Paving Inc
Base Bid + AA -A + AA- B	\$837,486.00	●			Alcan Builders Inc

This is the FNSB Notice of Intent to Award (NOIA) Base Bid and Additive Alternates A and B of IFB #**21031** to **Great Northwest Inc**. The appeal period for this NOIA will expire on March 24, 2021 at 5:00 pm.

**Fairbanks North Star Borough
Purchasing Division
Bid Tabulation**

IFB NO.: 21031

DATE 3/18/2021

PROJECT Chena Lakes Access Improvement:

VENDOR	Great Northwest Inc	Exclusive Paving Inc	Alcan Builders Inc	Engineers Estimate
---------------	--------------------------------	---------------------------------	-------------------------------	-------------------------------

Base Bid	\$341,000.00	\$459,786.00	\$597,530.00	\$592,021.00
Additive Alternate A	\$115,500.00	\$119,100.00	\$119,978.00	\$137,181.00
BB + AA A	\$456,500.00	\$578,886.00	\$717,508.00	\$729,202.00
Additive Alternate B	\$115,500.00	\$119,100.00	\$119,978.00	\$137,181.00
BB + AA A - B	\$572,000.00	\$697,986.00	\$837,486.00	\$866,383.00

The above tabulation is for informational purposes only and is not the official record.
The low bid is the apparent low. All bids will receive administrative review for accuracy
and to determine if the low bid is responsive and responsible.

Bids opened in Bidnet by David Bates

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Design & Construction IFB / RFP NO.: 21031

PURPOSE / PROJECT NAME: Chena Lake Recreation Area Access Improvements Phase II

DESCRIPTION: Demolition, clearing, grubbing and electrical upgrades to support installation of new ADA- compliant paved parking areas and pathways, new vault toilets, and ADA accessible mats for beach and boat ramp access

Est. Cost: \$752,387.09 Est. Contingency: \$130,695.00 Total Cost: \$883,082.09

RCVD '21 FEB 9 11:39

~~GENERAL SERVICES~~
SOURCE: FEB BUSINESS

Account No: FHACNC-72005 / 19-CLPPRJ-1 Amount: \$883,082.09
 Account No: _____ Amount: _____
 Account No: _____ Amount: _____
 Total: \$883,082.09

*Match ?
[✓ if Yes]

**Grant or Match ?
[✓ if Yes]

<i>to be completed by Accounting</i>		
**Grant or Match ? [✓ if Yes]	Ordinance Number	Accounting Verification
✓	<u>2019-20-1D</u>	<u>KT</u>
	<u>2017-20-1T</u>	<u>KT</u>
	<u>2014-20-2H</u>	<u>KT</u>
		Date: <u>2/9/2021</u>

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a ✓.
 **If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Cindy Jacobson
Cindy Jacobson, Project Manager

Dave Halverson
Dave Halverson, Supervising A/E

David Bredie
David Bredie, Director Public Works

February 2, 2021
Date

22 2021
Date

02/02/2021
Date

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited. ✓

***Local bidder preference (FNSB 16.16.050) is allowed. _____

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT -- all other
- Funding Source Federal Common Rule
- Funding Source Other _____ (Note the agency)
- Funding Source N/A

Sharon Schwalm
Chief Accountant or Grants Accountant

2/09/2021
Date

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).

1 By: Mindy O'Neall
2 Marna Sanford
3 Leah Berman Williams
4 Introduced: March 25, 2021
5

6 FAIRBANKS NORTH STAR BOROUGH

7
8 ORDINANCE NO. 2020 - 20 - 1R

9
10 AN ORDINANCE AMENDING THE FY 2020-21 BUDGET BY REAPPROPRIATING \$79,700
11 FROM THE DEPARTMENT OF THE MAYOR IN THE GENERAL FUND TO THE MULTI-YEAR
12 GENERAL SUBFUND FOR THE PURPOSE OF FUNDING THE DEVELOPMENT OF A
13 CLIMATE ACTION PLAN, CREATING A CLIMATE ACTION COMMITTEE OF THE
14 ASSEMBLY, AND RESCINDING RESOLUTION NO. 2019-29 ESTABLISHING A JOINT
15 CLIMATE CHANGE TASK FORCE
16

17 WHEREAS, Climate is warming about twice as fast in the Fairbanks North
18 Star Borough (Borough) as the global average, making the Borough particularly
19 vulnerable to climate-related risks such as wildfire and destabilization of frozen soils; and
20

21 WHEREAS, Incorporation of climate-change information in Borough
22 planning would improve the capacity of the Borough to develop and implement policies
23 to mitigate climate-related hazards and to plan for climate-related opportunities such as
24 longer growing seasons; and
25

26 WHEREAS, Resolution No. 2019-29 established a Joint Climate Change Task
27 Force (JCCTF) to identify tasks and develop a plan to address climate change impacts on
28 the Borough; and
29

30 WHEREAS, Resolution No. 2019-29 established the JCCTF as being housed
31 in the Mayor's Office, and this administrative structure cannot be changed without
32 rescinding the original resolution; and
33

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

34 WHEREAS, The first objective of the JCCTF was to identify funding needs
35 for developing a Climate Action Plan and identifying a path towards securing external
36 funds to meet those needs; however, efforts to secure appropriate funding and develop
37 a plan have not materialized as originally conceptualized; and

38
39 WHEREAS, The full-time grant writer/coordinator position is currently
40 vacant, and funds from salary savings can be reappropriated; this position worked on
41 finding funding for the Climate Action Plan when it was filled; and

42
43 WHEREAS, Climate change impacts the health and well-being of current
44 and future Borough residents and poses increasing economic and safety challenges
45 including wildfire, pests and diseases, flooding, hazardous travel conditions, reduced
46 winter recreation and transportation opportunities, and damage to infrastructure; and

47
48 WHEREAS, Efforts to reduce carbon emissions and adapt to climate change
49 impacts are likely to benefit Borough residents through cost savings, stable energy prices,
50 steady jobs and local revenues, social equity, improved air quality, better public health
51 outcomes; and

52
53 WHEREAS, A climate action plan is the best platform to outline urgently
54 needed comprehensive mitigation and adaptation strategies to address a changing
55 climate; the Fairbanks North Star Borough Sustainability Commission adopted a resolution
56 calling for action on the climate change crisis, requesting that the Assembly and the
57 Administration create a climate action plan addressing these concerns; and

58

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

59 WHEREAS, A second-class borough has land use authority, and adopts a
60 comprehensive plan for guiding the physical, social, and economic development of the
61 borough.

62
63 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
64 North Star Borough:

65
66 Section 1. Classification. This ordinance is not of a general and
67 permanent nature and shall not be codified.

68
69 Section 2. General Fund Reappropriation. The FY 2020-21 budget is
70 hereby amended by reappropriating \$79,700 from the General Fund budgetary guideline
71 entitled "Department of the Mayor" to the budgetary guideline entitled "Contribution to
72 the Multi-Year General Subfund."

73
74 Section 3. Multi-Year General Subfund Appropriation. The FY 2020-21
75 budget is hereby amended by appropriating \$79,700 to the Multi-Year General Subfund
76 budgetary guideline entitled "Climate Action Plan" and by increasing Contribution from
77 the General Fund by a like amount.

78
79 Section 4. Lapse of Funds. Upon completion or abandonment of the
80 project, any unexpended, unencumbered balance will lapse to the General Fund fund
81 balance.

82
83 Section 5. The Assembly of the Fairbanks North Star Borough rescinds
84 The Joint Climate Change Task Force established in Resolution No. 2019-29.

85

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

86 Section 6. Assembly Climate Action Committee. The Assembly hereby
87 establishes the Climate Action Committee as a special committee of the Assembly.

88 1. One member of the Assembly and five members of the public, selected by
89 the Presiding Officer, and the mayor or designee will serve on the Climate
90 Action Committee. The Chair shall be selected by the Presiding Officer.

91 2. The purpose of the Climate Action Committee shall be to identify necessary
92 tasks and develop an appropriate Climate Action and Adaptation Plan for a
93 second-class borough and recommend a Climate Action and Adaptation Plan
94 to the Assembly for adoption.

95 3. The Climate Action Committee shall be afforded the opportunity to review
96 and make meaningful input into the procurement documents prepared to
97 select a contractor to draft a Climate Action and Adaptation Plan. Such input
98 shall be accepted unless the chief procurement officer determines that it is
99 inconsistent with FNSBC Title 16 or standard procurement practices. The
100 Climate Action Committee shall also appoint a majority of any selection
101 committee used in the procurement process. In addition, the Climate Action
102 Committee shall be afforded the opportunity, to the extent consistent with
103 FNSBC Title 16 and any contractual obligations, to determine whether the
104 contract should be modified, terminated or extended.

105 4. The Climate Action Committee shall meet at the call of the Chair. The
106 committee shall sunset upon its recommendation of a Climate Action and
107 Adaptation Plan for consideration by the Assembly.

108
109 Section 7. Effective Date. This ordinance is effective at 5:00 p.m. on the
110 first Borough business day following its adoption.

111

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

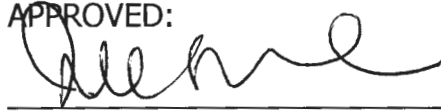
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ADOPTED THE _____ DAY OF _____ 2021.

Mindy O'Neall
Presiding Officer

ATTEST:

APPROVED:



April Trickey, CMC
Borough Clerk

Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2020-20-1R Date Introduced: March 25 2021

Abbreviated Title: Reappropriating \$79,700 from the Mayor's Department in the General Fund to the Multi-Year General Subfund for the Development of a Climate Action Plan

II. Financial Detail

Department/Division Affected: Assembly

EXPENDITURE	General Fund	Multi-Year General Subfund	Total
	FY 20/21	FY 20/21	FY 20/21
Professional Services		79,700	
Personnel Services	(79,700)		
Contribution to Multi-Year General Subfund	79,700		
Total	-0-	79,700	

SOURCE OF FUNDING

Contribution from General Fund		79,700	
Contribution from Fund Balance			
State Grants			
Total		79,700	

Specify Funding Sources: General Fund – Department of the Mayor

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

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III. Project Purpose:

To fund the development of a Climate Action Plan

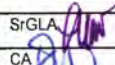


IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.


Debra L. R. Brady
Chief Financial Officer

3/2/2021
Date

FA	SrGLA	
GA	CA	
SpA	C	
TBM	SA	



Fairbanks North Star Borough

Parks and Recreation Department
Project Office

Brian.Charlton@fnsb.gov
Main: (907) 459-1070
Direct: (907) 459-1074

MEMORANDUM

To: Fairbanks North Star Borough Assembly

Through: Bryce Ward, Borough Mayor *BW for BW*

From: Michael Bork, Director, Parks and Recreation

Date: March 25, 2021

Subject: Ordinance 2020 – 20 –1S
Appropriation of \$1,272,240 in grant funding and \$1,000,000 from the Facilities Maintenance Reserve for the South Cushman Shooting Range Safety Improvements Project

Attached for your approval is a proposed Ordinance amending the FY 2020-21 budget by appropriating \$1,272,240 in grant funding awarded by the U.S. Fish and Wildlife through the Alaska Department of Fish and Game Hunter Access Program and \$1,000,000 in Capital Improvement Program (CIP) funding from the Facilities Maintenance Reserve for the South Cushman Shooting Range Safety Improvement Project.

This project scope includes designing and constructing safety berms, access paths, Americans with Disabilities Act (ADA) compliant parking, ADA shooting benches, a covered shooting area, and a restroom. These improvements are supported through Resolutions No. 2020-12 and No. 2020-23.

The Assembly, through the CIP, programmed \$1,000,000 in Facilities Maintenance Reserve funds for FY 2022 to complete improvements to the Shooting Range. This Ordinance moves that funding forward to FY2021 to provide the required 25% match funding of \$424,080. The remaining \$575,920 will be used to complete additional work within the scope of the CIP but not included in the scope of the grant.

The combination of the Grant Funds, match, and CIP funds total \$2,272,240.

I request your consideration, and urge your approval of this ordinance.

Attachment

By: Bryce J. Ward, Mayor
Introduced: 3/25/2021

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2020 - 20 - 1S

AN ORDINANCE AMENDING THE FY 2020-21 BUDGET BY APPROPRIATING \$1,272,240 IN FEDERAL PASS-THROUGH GRANT FUNDING AND \$424,080 IN LOCAL MATCHING FUNDS AND \$575,920 IN ADDITIONAL PROJECT FUNDING FROM THE FACILITIES MAINTENANCE RESERVE TO THE CAPITAL PROJECTS FUND FOR THE SOUTH CUSHMAN SHOOTING RANGE SAFETY IMPROVEMENTS PROJECT AND AMENDING THE FY 2021 CAPITAL IMPROVEMENT PROGRAM BY EXPEDITING THIS PROJECT FROM FY22 TO FY21

WHEREAS, The Fairbanks North Star Borough (Borough) Assembly approved Resolution No. 2020-12 adopting the Borough's FY 2021 Capital Improvement Program (CIP); and

WHEREAS, The FY 2021 CIP identified the South Cushman Rifle Range (Range) Safety Improvements project to be funded through a combination of \$20,000 from the FMR for scoping in FY21, and \$1,000,000 from the FMR and \$980,000 from federal grants for design and construction in FY22; and

WHEREAS, The \$20,000 for scoping was previously appropriated in the FY21 CIP appropriation, Ordinance No. 2020-20-1B; and

WHEREAS, The Borough Assembly adopted Resolution No. 2020-23 authorizing the Mayor to submit two grant applications to the State of Alaska Department of Fish and Game (ADF&G) Hunter Access Grant Program funded through the Federal Aid in Wildlife Restoration Act administered by the United States Fish and Wildlife Service (USFWS) for improvements to the Range; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

34 WHEREAS, The USFWS and the ADF&G selected the Borough's Range
35 Safety Improvements project grant application for award; and

36

37 WHEREAS, The Borough was awarded \$1,272,240 in grant funding
38 requiring a local match of \$424,080; and

39

40 WHEREAS, Resolution No. 2020-12 approved the South Cushman Rifle
41 Range Safety Improvements project for an estimated cost of \$2,000,000. The grant
42 award is \$292,240 higher than the original estimate and includes additional safety work.
43 The increased funds make the new project estimated cost \$2,292,240; and

44

45 WHEREAS, The grant will provide for the construction of safety berms,
46 paths, and shelter improvements at the Range; and

47

48 WHEREAS, The accessibility improvements proposed in the CIP and the
49 Borough's Range Accessibility Improvements grant application were not selected for grant
50 funding; and

51

52 WHEREAS, After match funding is appropriated, \$575,920 of funding is
53 available to complete the proposed improvements; and

54

55 WHEREAS, The remaining funds will be used to provide ADA improvements
56 and restroom facilities, improve the cleanliness and usability of the Range, and make
57 other improvements as planned in the CIP-approved Range Safety Improvements project;
58 and

59

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

60 WHEREAS, Concurrent completion of both the safety and access
61 improvement projects would streamline the design and construction process and meet
62 the intent of the CIP-approved Range Safety Improvements project; and

63

64 WHEREAS, With the award of the federal pass-through grant, the CIP-
65 approved Range Safety Improvements Project should be expedited from FY22 to FY21.

66

67 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
68 North Star Borough:

69

70 Section 1. Classification. This ordinance is not of a general and permanent
71 nature and shall not be codified.

72

73 Section 2. FY 2021 Capital Improvement Program Amendment. As set out
74 in the attachment, the FY 2021 Capital Improvement Program project entitled "South
75 Cushman Rifle Range Safety Improvements" is amended to be the "South Cushman
76 Shooting Range Safety Improvement" project; the estimated cost of the project is
77 increased to \$2,292,240 due to the increase in federal pass-through grant funding; and
78 the project schedule for design and construction, with its associated funding, is moved
79 from FY22 to FY21.

80

81 Section 3. Acceptance of Federal Pass-Through Grant Funding. The
82 Borough accepts the award of \$1,272,240 in USFWS Federal Aid in Wildlife Restoration
83 funding, passed through ADF&G, for improvements to the South Cushman Shooting
84 Range.

85

86 Section 4. Facilities Maintenance Reserve Appropriation. The FY 2020-21
87 budget is hereby amended by appropriating \$1,000,000 to the Facilities Maintenance

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be *added* is underlined

Text to be *deleted* is [BRACKETED, CAPITALIZED]

88 Reserve budgetary guideline entitled "Contribution to Capital Projects Fund" and by
89 increasing Contribution from Fund Balance by a like amount.

90

91 Section 5. Capital Projects Fund Appropriations. The FY 2020-21 budget is
92 hereby amended by appropriating \$1,696,320 to the Capital Projects Fund budgetary
93 guideline entitled "South Cushman Shooting Range Safety Improvements Grant", and by
94 increasing the estimated revenue from federal pass-through grants by \$1,272,240 and
95 increasing the Contribution from the Facilities Maintenance Reserve by \$424,080.

96

97 The FY 2020-21 budget is also amended by appropriating \$575,920 to the Capital Projects
98 Fund budgetary guideline entitled "South Cushman Shooting Range Improvements" and
99 by increasing Contribution from the Facilities Maintenance Reserve by \$575,920.

100

101 Section 6. Waiver of Limited Purpose of the Facilities Maintenance Reserve.
102 To the extent the requirement in Section 2 of Ordinance No. 99-016, which says the
103 Reserve's "funds are accumulated for major maintenance, repairs, and upgrades of
104 Borough facilities," is not met for this project, it is waived.

105

106 Section 7. Indirect Fee Waiver. In accordance with the signed grant
107 agreement, indirect is waived for these appropriations.

108

109 Section 8. Eligible Expenditure Period. Expenditures incurred within the
110 effective dates of the signed federal pass-through grant agreement between ADF&G and
111 the Borough are eligible for reimbursement.

112

113 Section 9. Provisions for Appropriation Estimates. This appropriation is for
114 estimated amounts and may be adjusted to reflect the actual requirements of the grant
115 and its matching provisions. The actual amounts will be appropriated contingent, and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

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Text to be *deleted* is [BRACKETED, CAPITALIZED]

116 based, upon the signed grant agreement between ADF&G and the Borough. Any material
117 difference, as determine by the Chief Financial Officer, will be communicated to the
118 Assembly.

119

120 Section 10. Contingency. The appropriation of federal pass-through grant
121 funding is contingent upon the signed grant agreement between ADF&G and the
122 Borough.

123

124 Section 11. Lapse of Funds. Upon completion or abandonment of this
125 project, any unencumbered, unexpended portion of local funds will lapse to the Facilities
126 Maintenance Reserve fund balance.

127

128 Section 12. Effective Date. This ordinance is effective at 5:00 p.m. on the
129 first Borough business day following its adoption.

130

131 ADOPTED THE _____ DAY OF _____ 2021.

132

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ATTEST:

April Trickey, CMC
Borough Clerk

Mindy O'Neall
Presiding Officer

APPROVED:

Approved by JSD

Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

FY 2021 Capital Improvement Program
(Resolution No. 2020-12)

AMENDMENT #1

Ordinance No: 2020-20-1S Introduction Date: 3/25/2021

Project Name: South Cushman Shooting Range Improvements

As Adopted:

Funding (code)	FY21	FY22				
Facilities Maintenance Reserve (FMR)	20,000	1,000,000				
Federal Grant (FG)		980,000				
Project Total	20,000	1,980,000				

FMR Balance	19,731,723	19,921,723				
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As Amended:

Funding (code)	FY21	FY22				
Facilities Maintenance Reserve (FMR)	1,020,000					
Federal Grant (FG)	1,272,240					
Project Total	2,292,240					

FMR Balance	18,731,723	19,921,723				
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FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2020-20-1S Date Introduced: March 11, 2021

Abbreviated Title: Appropriating \$1,272,240 Federal Pass-through Grant Funding and \$1,000,000 for Local Matching Funds and Additional Project Funding from the Facilities Maintenance Reserve Fund Balance for the South Cushman Shooting Range Safety Improvements Project

II. Financial Detail

Department/Division Affected: Parks and Recreation/Parks Maintenance

Capital Projects Fund

EXPENDITURE	Facilities Maintenance Reserve Fund	Safety Improvements	Improvements	Total Capital Projects Fund
	FY 20/21	FY 20/21	FY 20/21	
Contribution to Capital Projects Fund	1,000,000			
Other Contractual Services		1,282,412		1,282,412
Personnel Services		413,908		413,908
Awaiting Budget			575,920	575,920
Total	1,000,000	1,696,320	575,920	2,272,240

SOURCE OF FUNDING

Contribution from Fund Balance	1,000,000			
Federal Grant Revenue		1,272,240		1,272,240
Contribution from Facilities Maintenance Reserve Fund		424,080	575,920	1,000,000
Total	1,000,000	1,696,320	575,920	2,272,240

Specify Funding Sources: State of Alaska Department of Fish and Game, United States Fish and Wildlife Service; Facilities Maintenance Reserve fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Ordinance No. 2020-20-1B		20,000		20,000
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III. Project Purpose:

To provide funding for the South Cushman Shooting Range safety improvements project

IV. Analysis of Future Liabilities and Funding Sources:

On-going maintenance and repairs

IV. Fund Certification: I certify that funding sources are available as detailed in II above.


Debra L. R. Brady
Chief Financial Officer

3/4/21
Date

MF	FA	SrGLA	
MS	GA	CA	
	SpA	C	
PM	TBM	GLA	

**Fairbanks North Star Borough Fiscal
Impact Statement (FIS) (FNSBC 3.20.010 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Brian Charlton Department: Parks and Recreation

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: South Cushman Shooting Range Improvements

Department(s)/Division(s) Affected: Public Works - Design and Construction,
Parks and Recreation - Parks Maintenance

Proposed Introduction Date: March 11, 2021 Ordinance No.: 2020-20-1S

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 <u>20</u> / <u>21</u>	FY 20 <u> </u> / <u> </u>	FY 20 <u> </u> / <u> </u>	FY 20 <u> </u> / <u> </u>	FY 20 <u> </u> / <u> </u>
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes No

Contact Person's Name, for FIS questions: Brian Charlton Extension: 1074

Director(s) Signature(s):  Date: 01/29/2021
Mike Bork (Jan 29, 2021 09:01 AKST)

Mayor's Office or Assembly Member Signature:  Date: 01/29/2021

Chief Financial Officer Signature:  Date: 3/4/21