

**REGULAR ASSEMBLY MEETING AGENDA**

July 22, 2021 at 6:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401.

**1. CALL TO ORDER**

**2. NONSECTARIAN INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

**5. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS**

**6. CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CITIZENS' COMMENTS SHALL RECESS AT 6:50 P.M. FOR PUBLIC HEARING)**

6.a. A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.

6.b. Items that are not scheduled on the agenda.

**7. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two

Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

## **8. APPROVAL OF MINUTES**

8.a. \*Regular Assembly Meeting minutes of June 24, 2021.

Documents:

[06\\_24\\_2021\\_Regular Meeting Minutes.pdf](#)

## **9. COMMUNICATIONS TO THE ASSEMBLY**

9.a. \*RFP Award: RFP Number 21077

Veterinary Services for FNSB Animal Shelter

Approval of Base Bid, as submitted by Arrolladora Veterinary LLC in the amount of \$121,045.00 for the initial one-year contract period and \$121,045.00 per year for each potential renewal, for a contract total amount of \$605,225.00.

Documents:

[RFP Number 21077 Veterinary Services for FNSB Animal Shelter Backup Information.pdf](#)

9.b. \*Memorandum from Mayor Ward recommending the appointment of various road service area commissioners.

Documents:

[Memo from Mayor Ward.pdf](#)

9.c. \*Memorandum from Michelle Michel, Human Resources Director, regarding restructure in the Assessing Department.

Documents:

[Memo from Michelle Michel, Human Resources Director.pdf](#)

## **10. MESSAGES FROM THE BOROUGH MAYOR**

10.a. Brief update on the COVID-19 public health emergency.

10.b. Other Messages.

## **11. REPORTS OF STANDING AND SPECIAL COMMITTEES**

## **12. REPORTS FROM REPRESENTATIVES**

12.a. Report from the City of Fairbanks Representative.

12.b. Report from the City of North Pole Representative.

12.c. Report from the School Board Representative.

**13. SPECIAL ORDERS - PUBLIC HEARING AT OR AFTER 7:00 P.M.  
(EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES)**

13.a. ORDINANCE NO. 2021-24

An [Ordinance](#) Amending Ordinance No. 2021-12 To Alter The Terms Of The Authorization For The Direct Sale Of A Portion Of Tract H-3 Of Alaska State Land Survey 87-17, Within Section 16, T.1S., R.1W., To An Adjoining Landowner (Located On The North Side Of 30th Avenue, East Of Peger Road, West Of North Van Horn Road). (Sponsor: Mayor Ward)

Documents:

[2021-24 Backup Information.pdf](#)

13.b. ORDINANCE NO. 2021-25

An [Ordinance](#) Amending Ordinance No. 2020-20 (FY21 Budget) And Ordinance No. 2021-20 (FY22 Budget) To Waive Certain Cost Principles In FNSBC 7.08.010 For The FY 2020-21 (Half-Year) And FY 2021-22 Recurring Grants To The Fairbanks Economic Development Corporation And For The FY 2021-22 Recurring Grant To The Fairbanks Convention And Visitors Bureau DBA Explore Fairbanks. (Sponsor: Mayor Ward)

Documents:

[2021-25 Backup Information.pdf](#)

13.c. ORDINANCE NO. 2021-20-1A

An [Ordinance](#) Amending The FY 2021-22 Budget By Accepting A Designated Gift And Appropriating \$92,791.11 To The Special Revenue And/Or Capital Projects Funds For The Fairbanks North Star Borough Animal Shelter. (Sponsor: Mayor Ward)

Documents:

[2021-20-1A Backup Information.pdf](#)

**14. CONSIDERATION OF CALENDAR - UNFINISHED BUSINESS**

NONE

**15. CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CONTINUATION IF NEEDED)**

15.a. Items that are not scheduled for public hearing - continuation.

**16. CONSIDERATION OF CALENDAR - NEW BUSINESS - RESOLUTIONS**

16.a. RESOLUTION NO. 2021-24

A [Resolution](#) Ratifying The Monetary Terms Of The Negotiated Collective

Bargaining Agreement Between The Fairbanks North Star Borough  
Employees Association (FNSBEA) Local #6125, APEA/AFT (AFL-CIO)  
And The Fairbanks North Star Borough. (Sponsor: Mayor Ward)

Documents:

[R2021-24 Backup Information.pdf](#)

16.b. \*RESOLUTION NO. 2021-27

A [Resolution](#) Amending Resolution No. 2017-34, Authorizing A Utility  
Easement On Borough Land Within Section 2, T.1S., R.2W., F.M., To  
Change The Grantee To MTA Fiber Holdings, LLC (Little Shot Road/Parks  
Hwy). (Sponsor: Mayor Ward)

Documents:

[R2021-27 Backup Information.pdf](#)

**17. CONSIDERATION OF CALENDAR - NEW BUSINESS - ORDINANCES  
TO BE REFERRED TO COMMITTEES OR COMMISSIONS**

NONE

**18. CONSIDERATION OF CALENDAR - NEW BUSINESS - ORDINANCES  
TO BE INTRODUCED AND ADVANCED TO PUBLIC HEARING**

18.a. \*ORDINANCE NO. 2021-05

An [Ordinance](#) Rezoning Approximately 61 Acres, Described As That  
Portion Of The South  $\frac{1}{2}$  Of The Northwest  $\frac{1}{4}$  Of Section 3, T1N, R1E, FM,  
Described As Follows: Beginning At The Southeast Corner Of The  
Northwest  $\frac{1}{4}$  Of Section 3, Also Known As The Center  $\frac{1}{4}$  Of Section 3;  
Thence Westerly Along The  $\frac{1}{4}$  Section Line Approximately 1,420 Feet To  
The Centerline Of Gilmore Trail (State Of Alaska Highway Projects No. A-  
80241); Thence Along The Centerline Of Gilmore Trail N 09°02'25" W  
197.57 Feet; Thence Continuing Along The Centerline Of Gilmore Trail  
Along A Curve To The Right With A Radius Of 954.93 Feet And Arc Length  
Of 404.92 Feet; Thence Continuing Along The Centerline Of Gilmore Trail  
N 15°15'18" E 541.26 Feet; Thence Continuing Northerly Within The  
Gilmore Trail Right-Of-Way Approximately 35 Feet To The Southwest  
Corner Of The North  $\frac{1}{2}$  Of The North  $\frac{1}{2}$  Of The North  $\frac{1}{2}$  Of The Southeast  
 $\frac{1}{4}$  Of The Northwest  $\frac{1}{4}$  Of Section 3; Thence Northerly Along The West  
 $\frac{1}{16}$  Section Line And Western Boundary Of The North  $\frac{1}{2}$  Of The North  $\frac{1}{2}$   
Of The North  $\frac{1}{2}$  Of The Southeast  $\frac{1}{4}$  Of The Northwest  $\frac{1}{4}$  Of Section 3  
Approximately 165 Feet To The Southwest Corner Of The Northeast  $\frac{1}{4}$  Of  
The Northwest  $\frac{1}{4}$  Of Section 3, Also Known As The North-West  $\frac{1}{16}$   
Corner Of Section 3; Thence Easterly Along The North  $\frac{1}{16}$  Section Line

Approximately 1,320 Feet To The Southeast Corner Of The Northeast  $\frac{1}{4}$  Of The Northwest  $\frac{1}{4}$  Of Section 3, Also Known As The Center-North  $\frac{1}{16}$  Corner Of Section 3; Thence Southerly Along The  $\frac{1}{4}$  Section Line Approximately 1,320 Feet To The Point Of Beginning, And The South  $\frac{1}{2}$  Of The Northeast  $\frac{1}{4}$  Of The Northwest  $\frac{1}{4}$  Of Section 3, T1N, R1E, FM, From Rural And Agricultural-5 To Rural Estate-2 Or Other Appropriate Zone (Located On Gilmore Trail Northeast Of Flat Rabbit Road) (RZ2021-002).  
(Sponsor: Mayor Ward)  
(Refer to the Committee of the Whole on August 5, 2021; Advance to August 12, 2021 for Public Hearing)

Documents:

[2021-05 Backup Information.pdf](#)

18.b. \*ORDINANCE NO. 2021-15

An [Ordinance](#) Amending FNSBC Title 22, Animals, And FNSBC 1.20.070 (E), Fine Schedule, Including Adding A Definition For Animal Facilities, Clarifying Responsibilities Of Caretakers, Requiring Proof Of Immunization And Registration In Certain Circumstances, Removing Mandatory Warnings, Adding An Animal Ownership Section, And Other Related Changes. (Sponsor: Assemblymember Cash)  
(Refer to the Committee of the Whole on August 5, 2021; Advance to August 12, 2021 for Public Hearing)

Documents:

[2021-15 Backup Information.pdf](#)

18.c. \*ORDINANCE NO. 2021-26

An [Ordinance](#) Amending Chapter 21.28 FNSBC To Modify FNSBC 21.28.040, Enhanced Voluntary Removal, Replacement And Repair Program, To Be Consistent With Federal Grant Requirements, Adding A Bounty Program To The Enhanced Voluntary Removal, Replacement And Repair Program And Adding A New Section FNSBC 21.28.046, Voluntary No Other Adequate Source Of Heat (NOASH) Reduction Program.  
(Sponsor: Mayor Ward)  
(Refer to the Committee of the Whole on August 5, 2021; Advance to August 12, 2021 for Public Hearing)

Documents:

[2021-26 Backup Information.pdf](#)

18.d. \*ORDINANCE NO. 2021-20-1B

An [Ordinance](#) Amending The FY 2021-22 Budget By Appropriating \$10,367,822 In Federal Pass-Through Grant Funding To The Transit Enterprise Projects Fund For The Voluntary Removal, Replacement, Repair, And Bounty Program And The Voluntary No Other Adequate Source Of Heat (NOASH) Reduction Program (Collectively Referred To As The Wood Stove Change Out Programs). (Sponsor: Mayor Ward) (Refer to the Finance Committee on August 5, 2021; Advance to August 12, 2021 for Public Hearing)

Documents:

[2021-20-1B Backup Information.pdf](#)

**19. CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CONTINUATION IF NEEDED)**

19.b. Items that are not scheduled on the agenda.

**20. ASSEMBLYMEMBERS' COMMENTS**

**21. ADJOURNMENT**

**22. AUDIO FILES - REGULAR ASSEMBLY MEETING**

[07-22-2021 Audio Track 1 \(MP3\)](#)

[07-22-2021 Audio Track 2 \(MP3\)](#)

**23. ACTION MEMO - REGULAR ASSEMBLY MEETING**

Documents:

[07\\_22\\_2021\\_REG\\_Action\\_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.