



**Fairbanks North Star Borough**  
**Department of Community Planning**  
 907 Terminal Street/P.O. Box 71267  
 Fairbanks, Alaska 99707-1267  
 (907) 459-1260  
 planning@fnsb.gov

For Office Use Only Received By: _____ Date Submitted: _____
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**CERTIFICATE OF COMPLIANCE REQUEST**  
 Floodplain Permit No.   FP  

FEES:  None

Applicant:	Property Owner:
Contact Name:	Name:
Business Name:	Mailing Address:
Mailing Address:	City, State & Zip Code:
City, State & Zip Code:	Phone:
Contact Number:	Cell:
E-mail:	E-mail:

Property Information:	
Parcel Description (i.e. Lot, Block, Subdivision):	Parcel Account Number (PAN):
Street Address <b>with</b> City, State & Zip Code:	
Has fill been added to this property? <input type="checkbox"/> Yes <input type="checkbox"/> No Date fill was added? _____ How much fill in cubic yards? _____	Base Flood Elevation (BFE) (NAVD 88):
Did fill extend above natural grade? <input type="checkbox"/> Yes <input type="checkbox"/> No Height above natural grade? _____ (feet & inches)	Top of Bottom Floor Elevation (NAVD 88):

Floodplain Permit Type:
<input type="checkbox"/> Residential Structure (Single Family, Duplex, Apartment Complex, Assisted Living, Other Living Facility, etc.) <input type="checkbox"/> Non-Residential Structure (Commercial, Industrial, Accessory, Agricultural, Critical Facility, etc.) <input type="checkbox"/> Alteration or Relocation of a Watercourse (Stream Channels, Rivers or Sloughs) <input type="checkbox"/> Other Development (Mining, Excavation, Grading, Paving, Roads, Bridges, Culverts, Restoration, etc.) <input type="checkbox"/> Encroachments within Regulatory Floodway (Fill, New Construction, Substantial Improvement, or Other Development)
<u>Request Description:</u>

I certify that  (I am)  (I am authorized to act for) the owner of the property. I certify that the information included in this application is to the best of my knowledge true and complete. I can be notified of the decision at the above  (email)  (address).

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**By signing this application, the land owner or agent hereby grants the FNSB the right to enter onto the above described location to inspect the work proposed, in progress, and/or work completed.**

For Internal Use Only:

Date of Inspection:	Finished Construction EC/Certifications: <input type="checkbox"/> Yes <input type="checkbox"/> No Flood Openings (if applicable): <input type="checkbox"/> Yes <input type="checkbox"/> No	Result of Inspection: <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant	Certificate of Compliance: <input type="checkbox"/> Yes <input type="checkbox"/> No COC Issue Date:
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**Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.**

**SUBMITTAL REQUIREMENTS/CHECKLIST:**

**1. Is your project complete?**

- Construction completed including, but not limited to doors, windows, flood openings, mechanical, electrical, and plumbing.

AND/OR

- Development completed including, but not limited to final grading, paving, restoration/bank stabilization, drainage improvements, culvert work, road construction, and bridge construction.

**2. Did you submit the required documentation?**

- All Structures: “Finished Construction” Elevation Certificate

- Certified statement or report from a registered engineer, architect, certified hydrologist, or land surveyor

- Letter of Map Revision (LOMR) or Letter of Map Revision based on Fill (LOMR-F) Certification

- Installation pictures of underground tank(s)

- Other: \_\_\_\_\_

- Other: \_\_\_\_\_